

**Minutes of the Lake Barcroft Association Board of Directors
December 14, 2016**

The meeting of the Lake Barcroft Association (LBA) was called to order at 7:37 PM by President Bill Lecos at 6425 Lakeview Drive, Falls Church, VA 22041. Those present were LBA Directors Bill Lecos, Andrew Casolini Dal Bo, Todd West, Anne Cullather, George Waters, Sara Franco, Kevin Kampschroer, Sarah Mattingly, David Emmerson and Rick Aldrich. Brian Allen, Susan Escobar and Kevin Howe were not present. LBA manager Chris Lawson and LBA Legal Counsel, Ken Chadwick were also present.

MINUTES: Kevin Kampschroer moved that the minutes of November 9, 2016 be approved as amended. George Waters seconded the motion, which passed unanimously by the Board.

REVIEW OF AGENDA:

CALENDAR REVIEW: The Board calendar was reviewed.

NEW BUSINESS

DATE FOR ANNUAL MEMBERSHIP MEETING: It was agreed to schedule the LBA annual meeting and elections on February 15 with February 23 as a back-up snow date. The meeting will take place at Belvedere Elementary School in the cafeteria from 7:30 – 9:30 PM.

2017 BUDGET – Todd reported that he has achieved a balanced budget by making some reductions in the maintenance and environment accounts. As previously approved by the board, the annual service fee will be increased by \$25.00, which has been incorporated into the 2017 budget.

BOAT INVENTORY AND AUCTION – the boat auction will be postponed until the early June, 2017 timeframe. Residents will need to have their 2017 stickers on their boats in the Spring. Based on a 2016 survey, there are an estimated 60 boats that are not properly stickered which could be subject to future confiscation and auction. A new inventory will be conducted during the last week of May, 2017. Bill Lecos made a motion to delay the auction until the first week of June, which was seconded by Kevin Kampshroer and approved unanimously by the Board.

EXECUTIVE SESSION – Anne made a motion, seconded by Kevin Kampshroer, for the Board to enter into an executive session for the purpose of consulting with LBA's outside counsel regarding proposed changes to home-based business rules. The motion was approved unanimously by the Board. The Board went into executive session to discuss legal issues. Anne made a motion to conclude the executive session, which was seconded by George Waters and approved by the Board.

OLD BUSINESS

NOMINATING COMMITTEE UPDATE: Rick reported that we have 11 candidates for 7 slots, one more candidate than required. Rick made the motion and Bill seconded to approve the slate of candidates, which was approved unanimously by the Board. The slate included Andrew Casolini Dal Bo, Alex Crowther, Anne Cullather, Sara Franco, Kevin Kampshroer, Janet Kerley, Kris Kurtenbach, Sarah Mattingly, Jake McKitrick, Ralph Smalley and Lilian Yang. (Note: subsequently Ralph Smalley provided notification that he was withdrawing his name from the election).

COMMITTEE REPORTS

MEMBERSHIP: Rick reported that three \$50 transfer fees have been collected and 11 lots remain unpaid.

PUBLICATIONS: Sarah Mattingly reported that the website is finished. There will be a lag time in updating the new database as she is still working on the methodology, and she needs to post the old minutes and newsletters. The LBA directory will be printed by 1/31 and distributed in February. Sarah requested an additional \$240 for the directory for eight additional pages. A motion was made by Bill and seconded by George to approve the additional expense and all voted in favor. New features in the directory included an advertising index; improved maps; and a table of contents. Proof-readers will begin their work on 12/21 and complete their work by January 5, 2017. Chris reported that she has exceeded all past advertising records for the directory, having received commitments of \$23,720 in ads.

SPECIAL EVENTS: Sara Franco reported the caroling and lighted boat show will take place this Sunday and encouraged everyone to come out and participate. She has 7 residents who will participate in the boat parade. For the September Labor Day games she is still recruiting a new coordinator for the games.

ARC: Kevin reported one application is pending and 8 applications have recently been approved, including a home damaged by fire. He e-mailed proposed changes to the ARC guidelines to the Board and would like to discuss them at the February meeting. His document addresses changes that had been recommended by Ralph Smalley.

WATER SAFETY: Andrew discussed beach erosion at beach 4 and will bring his conceptual design for drainage and plantings to the January board meeting.

IMPROVEMENTS: George stated new picnic table has been purchased by LBA and installed and anchored by WID staff at Beach 5. George met with neighbor regarding a dead tree on the border of LBA common property that was overhanging the resident's yard. Arrangements were made to split the costs of removing the tree. Two trees at Beach 3 are also leaning badly and George indicated that he asked Betsy Washington to take a look at them and will also ask the County arborist to look at them as they are in the RPA. He and Bill also met with Delfino regarding problems with his recent invoices.

SECURITY: Nothing new to report at this time.

TREASURER'S REPORT: Todd reported that we are about \$12,000 ahead on revenue and under on expenses. He expects to close out the year with a \$25,000 surplus. 2017 prepaid expenses will also be paid at the end of this year along with outstanding invoices to Delfino.

ENVIRONMENTAL QUALITY: In Kevin's absence, Bill circulated an email update provided by Kevin. He reported that he has ordered and received 7 new "No Ice Skating" signs and stakes, which will be stored in the LBA trailer for future installation around the lake. He also circulated a water quality study survey on Lakelink to assist a student at George Mason University.

LEGAL: Dave suggested discussing state legislative developments regarding short term rentals, as well as Arlington County developments, at the January Board meeting.

LAKE MANAGER'S REPORT – Chris reported that the sea container for decades of old LBA files had been purchased and delivered and thanked the WID for their assistance in stabilizing it. The Board authorized \$3,600 but only \$2,894 was spent which also included installation of vents. She added that the 2017 annual bills have been mailed and they included the \$25 increase in fees as well as the \$25 paddle boat/board charge that is now required.

PRESIDENT'S REPORT

Bill asked if a special Board meeting should be scheduled to discuss boating issues. It was felt to delay this discussion until the new Board comes on in March. Year around police patrol was briefly discussed and will be discussed at the February meeting. The January Board meeting will discuss the proposed rule changes regarding home based businesses.

The meeting was adjourned at 9:26 PM.

Respectfully Submitted,

Anne Cullather
Secretary